

**INSTRUCTIONS FOR MAKING APPLICATION  
FOR AN OCCUPATIONAL DRIVER'S LICENSE  
GOLIAD COUNTY, TEXAS**

**The following rules are applicable to any person who has had their Driver's License suspended due to a conviction of Driving While Intoxicated or driving privileges revoked by the Department of Public Safety for any reason and wishes to apply for an Occupational License during the period of suspension.**

- An occupational license **will not** be issued by the Department of Public Safety unless the driver has obtained liability insurance. You must obtain Form SR-22 and verification of the purchase of at least six (6) months of liability insurance.
- An Occupational License is generally to be no more than four (4) hours per day. If there is a specific need, the Court can allow you to drive up to twelve (12) hours per day (Texas Transportation code, Title 7, §521.28). You must be specific as to the number of hours per day you will need. The need must be justified based on your particular occupational, educational or household duties.
- You must fill out (completely) a Verified Petition for Occupational Driver's License, stating the reasons for the necessity of the Occupational License. You must be specific as to the area and times in which you will be driving. Remember the petition must be signed and dated in the presence of a notary public and you must have a picture ID.
- Obtain a copy of your driving record and attach to the Verified Petition for Occupational Driver's License. You can do this at the Department of Public Safety on line at: <http://www.txdps.state.tx.us/DriverLicense/dlfork.aspx?action=record>. You may order a driver record by submitting a DR-1 Application for Copy of Driver Record (copy attached) along with the required fee to:

**Texas Department of Public Safety**  
Attn: D.R.B./Certified Abstract  
PO Box 15999  
Austin, Texas 78761-5999

**Note: Please allow 14 working days from the date the Department receives the request for delivery.**

- After the Verified Petition has been completely filled out, you have obtained an SR-22, proof of the purchase of at least six months of insurance and a copy of your most recent driving record, please contact the County Judge's Office at 361-645-3337 to make an appointment for a hearing with the County Judge. In addition, bring copies of any paperwork associated with your arrest, court appearance, etc.
- If the County Judge approves your petition, he will issue an Order Granting Occupational Driver's License.

- You will take the original copies of the Verified Petition and Order Granting Occupational Driver's License to the County Clerk's Office to be filed. The filing fee is \$147.00. The County Clerk's Office's will file your documentation and issue you a certified copy, which you must carry with you at all times. If you need additional copies, you may purchase them from the County Clerk's Office.
- The following is information from the Department of Public Safety's web site regarding how to obtain an essential needs occupational license:

## **Texas Department of Public Safety**

### **Occupational License**

#### **Requirements**

You must mail the following items to the Department:

- The certified copy of the petition and a certified copy of the court order granting the occupational license. (If the individual is participating in a special drug court program, the petition is not required. The judge has the authority to grant an occupational order.)
- An original Form SR-22 certificate of insurance. This is the only proof of insurance acceptable.
- An occupational license fee for a one-year license or less. The maximum length of issuance is a 2-year license, provided that the court order grants this length of time.
  - All required reinstatement fees.

#### **Customer Service Contact Center**

Our hours of operation in the contact center are from 7:30 AM until 6:00 PM Central Time, Monday through Friday except for National Holidays. Our representatives are friendly, knowledgeable and willing to assist you with your driver license needs in either English or Spanish.

Customers may call (512) 424-2600 (English) or (512) 424-7181 (Spanish) to speak to a customer service representative or email us for answers to their driver license questions.